



Town of Norwell, MA

Community Preservation Act Application for Project Funding

Application deadline for the Spring 2024 Town Meeting is

Friday, October 13, 2023 at Noon

CPC Use Only

Application received on:

Presented to CPC on:

Introduction

The Community Preservation Act, M.G.L. c. 44B, (CPA) allows Massachusetts cities and towns to raise monies through a surcharge of up to 3% of the real estate tax levy on real property. These funds may then be used to:

- acquire, create, preserve open space
- acquire and/or preserve historic resources
- acquire, create, preserve, and/or support community housing
- acquire, create, and/or preserve land for recreational use

The Town of Norwell Community Preservation Committee (CPC) reviews applications for the use of these funds. This application should be filled out completely for the CPC to consider the project.

This document contains a section titled "Determining Project Eligibility." You will find the rules governing the eligibility for expenditures under the Community Preservation Act¹. All applications are carefully reviewed by the CPC, which then votes on which projects will be recommended to go before Town Meeting in the form of an Article in the Town Warrant.

If you have any questions while completing this application, please contact the CPC here: <https://www.townofnorwell.net/community-preservation-committee>.

For more information about Norwell's Community Preservation Committee, please see our website here: <https://www.townofnorwell.net/community-preservation-committee>.

Submission Details

Signed and fully completed applications are due **October 13, 2023 at Noon**.

Please submit 10 copies of this application to:

Community Preservation Committee
ATTN: Kristin Ford, Administrator
Norwell Town Hall
345 Main Street
Norwell, MA 02061

Please also email a completed PDF, including any additional attachments, to kford@townofnorwell.net.

¹ For more information about the Community Preservation Act, please see the Community Preservation Coalition's website here: <https://www.communitypreservation.org/about>

Determining CPA Project Eligibility

The definitions and chart below outlines the allowable uses of CPA funds in each of the CPA project categories, which are:

1. **OPEN SPACE:** Land to protect existing and future well fields, aquifers and recharge areas, watershed land, agricultural land, grassland, fields, forest land, fresh and saltwater marshes, and other wetlands, ocean, river, stream, lake and ponds frontage, beach, dunes, other coastal land, land to protect scenic vistas, land for wildlife or nature preserve and land for recreational use.
2. **RECREATION:** Land for active or passive recreational use including but not limited to, the use for land for community gardens, trails and non-commercial youth and adult sports, and the use of land as parks, playgrounds, or athletic fields.
3. **COMMUNITY HOUSING:** Housing for moderate and low income individuals and families, including moderate and low income seniors. Moderate income is less than 100%, and low income is less than 80% AMI of US HUD Area Median Income.
4. **HISTORIC RESOURCES:** Building, structure, vessel, or real property as listed on the state register of historic places, or as determined by the local Historic Commission to be significant to the history, archeology, architecture, or the culture of the town.

CPA Eligibility Chart

This chart is helpful for determining whether a proposed project is eligible for CPA funding. Projects are only eligible for CPA funding if it fits in a YES box below. Additional information can be found here: [COMMUNITY PRESERVATION FUND ALLOWABLE SPENDING PURPOSES \(GL c. 44B, § 5\)](#)

	<i>Open Space</i>	<i>Recreation</i>	<i>Community Housing</i>	<i>Historic Resources</i>
<i>Acquire</i>	Yes	Yes	Yes	Yes
<i>Create</i>	Yes	Yes	Yes	No
<i>Preserve</i>	Yes	Yes	Yes	Yes
<i>Support</i>	No	No	Yes	No
<i>Rehab/Restore</i>	Yes **	Yes	Yes **	Yes
<i>** if originally acquired or created with CPA funds</i>				

Application

Application submission is due by **Friday, October 13, 2023, by 12:00 pm.**

General Information

Project Name	
Name of applicant/organization ²	
Name of co-applicant, if applicable	
Applicant contact information	
Property owner	
Property owner contact information	
Who will serve as project manager and be responsible for implementation?	
Project manager contact information	

² If the project proposal involves town-owned land, or a town-owned structure, either the applicant or the co-applicant must be the Town department, and/or Town committee in control of the property

Project Information

<p>Briefly describe the specific goals of the project and how it will benefit the town and and improve the lives of Norwell residents</p>	
<p>Total project cost</p>	
<p>CPA funding request amount</p>	
<p>Other Non-CPA Funding</p> <ul style="list-style-type: none"> • <i>If applicable, other than CPA funding, describe any additional funding for this project.</i> • <i>Identify any other sources from whom you are seeking funds, and whether those funds are secured.</i> • <i>List any funds you or your organizations will seek to provide, including grant applications</i> 	
<p>Allowable project type</p> <ul style="list-style-type: none"> • <i>Select all that apply</i> • <i>Refer to the eligibility chart</i> 	<div style="display: flex; flex-wrap: wrap; justify-content: space-between;"> <div style="width: 45%;"><input type="checkbox"/> Open Space</div> <div style="width: 45%;"><input type="checkbox"/> Recreation</div> <div style="width: 45%;"><input type="checkbox"/> Historic Resources</div> <div style="width: 45%;"><input type="checkbox"/> Community Housing</div> </div>

<p>Have you met with any other Town Boards or Committees to discuss the project plan? If so, what was the outcome?</p>	
<p>If applicable, what non-financial support is necessary, and how will this be provided?</p>	
<p>Detailed Project Description</p> <ul style="list-style-type: none"> ● <i>Project delivery plan and timetable</i> ● <i>Estimated budget and cost breakdown</i> ● <i>Who will have ownership of this project post-implementation?</i> ● <i>Is there a maintenance plan for this project?</i> ● <i>Attach any site/architect plans, specs, photographs, etc., to support this application</i> 	

Timeline For Permits and Approvals

If applicable, which permits and approvals are required for the project? Have these been obtained, or have you applied for the permits or approvals?

<i>Name of Permit</i>	<i>Filed (Y/N)</i>	<i>Date Filed</i>	<i>Date Obtained</i>

Additional Comments

Signatures

- *If a Town of Norwell committee, signature of Committee Chair*
- *If a Town of Norwell department, signature of Head of Department*

Applicant Name	
Applicant Signature	
Committee/Dept./Organization Name	
Date	

If applicable

Co-applicant Name	
Co-applicant Signature	
Co-Committee/Dept./Organization Name	
Date	

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