

2023 JUL 12 PM 3:04

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Complete Streets Committee Meeting Minutes

Meeting Date: January 10, 2023, at 7 pm

Location: Remote Meeting via Zoom

Members Present: Peter Bloomfield, Chair
Jason Brown
Dan Collins
Christopher Madden

Members Absent: Kevin Cafferty
Brendan Sullivan
Glenn Ferguson

Others Present: Ilana Quirk, Director of Planning & Community Development
Kristin Ford, Admin. Asst.

1. **Meeting called to order**

Motion: to accept the agenda as written (Brown) as written seconded (Collins) and passed by roll call vote. 4/0/0

2. **Approval of Minutes**

Motion: by (Brown) to accept the meeting minutes for December 13, 2022, as written seconded (Collins) and passed by roll call vote. 2/0/2 Madden, Brown

3. **Approval of Bills**

None.

4. **Citizen Commentary (if any)**

None.

5. **Business Items***

Complete Streets Prioritization Plan and Update Survey-

During the last two meeting the Committee came up with 3 potential locations to include in a town resident survey and then to include in an updated prioritization plan. The three potential locations that have been under discussion are as follows and further discussion was had:

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- 1) Main Street from Dover Street to Cross Street (Scituate Town line) – 1.7 miles
- 2) Old Oaken Bucket from Central Street to Cross Street (includes the Vinal School) – 0.8 miles
- 3) Jacobs Lane from Main Street to Jacobs Pond Parking Lot – 0.3 miles

Ilana Quirk discussed her research for the Survey. There is no active Monkey Survey account. The lack of a database, email address and maintaining email addresses as well as privacy issues were also discussed. Ilana shared it is too late to put an insert in the tax bill, but we do have time for a 1/3 page insert in the water bill. The cost is between \$160.00 - \$200.00. Ilana has reached out to the Town Administrator, Darlene Sullivan to request the Select Boards postage budget be used since Complete Streets does not have a budget. Next, Ilana shared her findings related to using the website as a survey host. Lastly, Ilana related the meeting she had with Ben Margo, Health Agent. Ben was a tremendous help and set up an example test page for the survey and explained the different functions that can be applied. Some of the functions are just one IP address can be used to take the survey to limit the number of entries and the site will tally the votes.

Committee members discussed having the three options and the ability to just chose one option as well as having a “none of the above” choice but a decision was made to keep it simple and have the three choices to help decide where the priority is for the next sidewalk to go.

Peter Bloomfield agreed to drat the language for the insert and to draft similar language for the website page. All members agreed to look at the draft and respond to Peter only, with comments, by the end of day Thursday 1/12/23. The Committee chose February 28, 2023, as the end date for survey.

Jason Brown said he would be happy to mention the survey during the next few Select Board meetings to encourage participation. Christopher Madden recommended Norwell Social and Norwell Connect Facebook page to advertise the survey. Jason recommended adding the link to make it simple for people to vote.

Adjournment at 7:34 pm by roll call vote (unanimous)

Next Meeting: Tuesday, February 10, 2023, at 7 pm.